



Bath County High School

School Based Decision Making Policy

Policy Topic Description:

Student Assignment

Council Policy Type (Check One):

By-Laws (Council Operations Policies)

Function (School Operational Policies)

Policy Number:

06.00

Policy Statement:

Once the Master Schedule of classes has been developed by the principal or his/her designee, a team will be appointed by the principal or his/her designee to create draft student schedules using each student's course requests contained in their completed Program Planning Guide. Technology will be used as much as possible to maximize adherence to student requests while also ensuring that the state class size cap of thirty-one (31) is not exceeded. All students will be assigned to courses to ensure that they meet the graduation requirements established by the SBDM Council, Bath County Board of Education, and Kentucky Department of Education.

The specific graduation requirements for each class will be set by the council each year prior to a class entering high school. Furthermore in order to graduate, all students may be required to complete a senior writing portfolio or demonstrate college and/or career readiness. During scheduling, students will be assigned classes, a locker, and a lunch period.

Each school year students will be given at least one (1) day to change their schedule. Once each grade level has been provided an opportunity to change their schedules, all schedules will be locked and no changes will be allowed without extenuating circumstances that are authorized by the principal. Schedule changes shall be completed within the first ten (10) days of the school year or within ten (10) days of each semester.

Date Adopted: 05/13/2014

Signature: _____

Paul W. Prater

Council Chairperson

Date Revised: 7/13/2010